

CITY OF BRYAN

JOB DESCRIPTION – 1305-2

Working Title: FLEET MECHANIC

Career Ladder: TECHNICAL OPERATIONS **Level:** 240

Department: FACILITY/FLEET OPERATIONS

SUMMARY AND PRIMARY FUNCTION

Services, tunes up, and makes major mechanical repairs to automobiles, trucks, sweepers, graders, tractors and other power-driven and mechanical equipment. Performs duties without the need of direct supervision, relying on previous experience.

PRIMARY DUTIES

Removal, repair and replacement of wheels, transmissions, engines, batteries, radiators, etc. on all types and sizes of vehicles.

Diagnose mechanical functions and failures.

Utilize a wide variety of hand tools and other related tools and equipment.

QUALIFICATIONS AND SKILLS

High School Diploma.

Specialized training and certification equivalent to the "Master" level in the skilled trades.

Demonstrated proficiency in the use of all tools and equipment appropriate to job responsibilities.

A minimum of 5 – 8 years successful performance in area of responsibility.

KNOWLEDGE, SKILLS AND ABILITIES

Ability to follow specific verbal instructions, detailed written procedures and instructions.

Ability to diagnose mechanical malfunctions and to determine appropriate maintenance and repair work.

SPECIAL REQUIREMENTS AND LICENSES

Texas Class C driver's license with a good driving record as measured by the City's evaluation system and the ability to obtain a Class A commercial driver's license within 90 days of employment.

Automotive Service Excellence certification in a minimum of four automotive test areas.

Furnish own personal toolbox with complete set of tools.

EQUIPMENT AND PHYSICAL DEMANDS

Welding torches, hand tools, 2-ton hoist, valve grinder, jacks.

Ability to move or lift objects of 50 lbs. or more, as necessary; bending, standing, crouching and crawling under vehicles.

Work shall be performed with tools, appliances and equipment approved by those agencies and bodies that have control, authority or approval of the design working ranges or limitations of those items; the employee has the responsibility to conform to those ranges and limitations.